



Loving God, Loving Huddersfield
www.holytrinityhuddersfield.com

Registered Charity No. 1168350

Children and Families Minister

ABOUT HOLY TRINITY HUDDERSFIELD

Holy Trinity is a growing, all-age, Anglican Church located on the edge of Huddersfield town centre in the Diocese of Leeds. Our vision is “*to make committed followers of Jesus, and to share his transforming love*”. We are informal and relaxed, and known for the warmth of our welcome and fellowship. We are committed to whole-life and wholehearted worship, relevant and applied bible teaching, and a growing openness to the Holy Spirit.

We have two services on a Sunday morning. Our 9.00am Common Worship service of Holy Communion is a liturgical service with musical worship led by the organ and a typical weekly congregation of around thirty people. Our 10.45am Morning Worship service is a more contemporary gathering with musical worship led by a band and a typical weekly congregation of between 100 – 150 adults and up to 30 under-16s. In 2018 we launched our new Life Groups and now have around 135 people in 10 small groups committed to meeting together in the week, growing in their discipleship of Jesus and in love and commitment to one another. A group from Holy Trinity attend the New Wine United Conference each summer; other smaller groups have attended Spring Harvest, Big Church Day Out, and the Keswick Convention.

The Children and Families Minister will join an existing staff team of eight who are all based at Holy Trinity and meet each week to pray, worship and plan together. The team includes the Vicar, two licenced Lay Ministers, Youth Minister, Musical Worship Minister, Community Connections Coordinator, Administrator, and Operations Manager.

For more information please see our website: www.holytrinityhuddersfield.com

CHILDREN AND FAMILIES MINISTRY AT HOLY TRINITY

1 RECENT HISTORY

We long for Holy Trinity to be a place where people of every age and background can encounter God and find their home in his family. We have sought to especially prioritise ministry amongst children and families and from 2015-2020 we employed a part-time Children's and Families Minister to invest in this demographic. She primarily had oversight of ministry amongst kids and families on Sundays, running a weekly toddler group, and with some occasional involvement in local schools.

Our Sunday Kids' Church incorporates two groups: Explorers – for children aged 2 to Reception; and Discoverers – for Year 1 - Year 6 children. Each group typically have anywhere between 6-15 kids attending each Sunday, with 2-3 leaders.

'Little Lights' is a weekly toddler group for pre-schoolers and their parent or carer. The majority of those who come are not Christians, but we have sought to ensure that this group has a distinctively Christian 'flavour', with a bible story and songs as part of the session. Numbers were usually no more than ten adults, but this group has potential to develop further.

Most of our work in primary schools has been at Reinwood Infants and Junior Schools, which are not situated in our parish. Our CFM led occasional assemblies, lessons, and ran an after-school club for one year. We have also hosted occasional visits from two schools and a local nursery, especially at

Christmas and Easter. In 2019 Brambles Primary Academy opened in our parish – but thus far we have been unable to develop a working relationship with them. This is an obvious area for future development.

Our Children's and Families Minister left her post in March 2020, just as the coronavirus lockdown began. Subsequently, all of the above areas of ministry that she was leading have been suspended. Since then, we have held occasional kids' sessions on Zoom, we have recently started an occasional Family Service on Sunday afternoons, and volunteers have sought to support parents by recommending other online resources they might use. We also try and include a short section in our on-line services to engage kids. However, we recognise that, without a leader focused on taking this forward, our kids' ministry has suffered in the past six months.

2 WHAT NEXT?

We are now seeking a gifted Children's Ministry specialist who, in the power of the Spirit will lead, reinvigorate, and develop our Children's and Families Ministry at Holy Trinity. We believe that God continues to call us to make ministry and evangelism amongst children and families a central priority in our church life, and to reflect this commitment we are making our next Children's and Families Minister a full-time post.

3 PURPOSE OF THE POST:

To lead, oversee and develop our ministry with children (up to 11 yrs.) and families. This includes our Sunday and midweek groups at church, and also developing our outreach and evangelism within our community. Particular emphasis of the post includes: the recruitment, training, encouragement and motivation of a team of church volunteer leaders; direct involvement in the planning and delivery of sessions; working collaboratively to develop the overall strategy for our kids and families ministry, so that children encounter Christ and grow in relationship with him.

We would expect the post-holder to be a fully committed member of Holy Trinity, worshipping with us each week (even when not leading children's and families work), and being a member of a midweek Life Group.

4 KEY ELEMENTS OF THE ROLE – JOB DESCRIPTION & INITIAL PRIORITIES

The outline below is intended to provide a guide to the general duties and responsibilities of the post, as well as what we sense might be some key priorities for the new post holder at this crucial time. However, this should not be regarded as a contractual document. A job description will be reviewed regularly, and a more specific list of regular tasks will be agreed with the line manager.

Sunday Kids' Church

- To re-launch our Kids' Ministry on Sundays - working with a team to produce dynamic, engaging sessions (online and/or face-to-face) which will help our under 11s get to know Jesus better, and at the same time give them loads of fun.
- To bring creativity, energy, and fresh ideas to this area of ministry so that all children who come to Holy Trinity will be inspired and discipled. Our great desire is that church will be the highlight of every child's week.
- In time, to initiate a restructuring of our Kids' Church groups. We recognise that a group for Year 1 – Year 6 is too broad, and we want to tailor sessions to engage children more effectively. We also want to resource ministry for under 2s and their parents on Sundays.
- To lead, grow and train our team of volunteers. We have a committed group of leaders to help resource the ministry, but we are looking for someone who will envision, recruit and develop this team even more.

Parents and Families

- Invest in building relationships with parents and carers, and encouraging and equipping them for parenting, so that they can fulfil their calling as the primary disciplers of their kids.
- Be a focal point, along with the team of volunteer leaders, to support parents pastorally.
- Help make Holy Trinity more accessible, especially to kids with additional needs.

Outreach and Evangelism

- Reinitiate contact and input into local primary schools – to develop existing relationships, and forge new links – especially with Brambles Academy in our parish.
- Explore if it is right to relaunch the Little Lights toddler group.
- Dream, envision, and plan for new initiatives that will enable us to step out in faith and share the gospel with children and families in our community and town.

Other responsibilities will include:

- Taking responsibility for the overall administration of our children's work (including rotas, database and preparation of sessions).
- Attend and contribute to weekly staff meetings and prayers at Holy Trinity and other meetings as required.
- Other duties as reasonably required by the Line Manager.

5 OUR NEXT CHILDREN'S AND FAMILIES MINISTER

A detailed Person Specification is below, highlighting some of the experience and skills we are looking for in our next Children's and Families Minister. In addition, we believe that the new post holder will need to embody the following qualities:

- **LEADERSHIP** - someone with the clear gift of leadership, who with courage and humility is able to discern and articulate vision, and is equipped to invest in and lead a team of volunteers.
- **DISCIPLESHIP** - someone who will enable children to experience God, grow deeper in their relationship with him, and encounter his love in the power of the Holy Spirit.
- **RELATIONSHIP** – someone who is able to connect authentically and deeply with both children and adults.
- **FUN** – someone with energy and passion, able to create a culture of fun and joy, such that children genuinely love coming to and being a part of the Holy Trinity family.

6 PERSON SPECIFICATION - *What we're looking for...*

Area		Essential	Desirable
Faith and spiritual life	A committed Christian with a living faith, filled with the Holy Spirit and a prayerful dependence on God	X	
	Someone who invests in their own discipleship through worship, prayer, bible reading and fellowship, and seeks to honour God in their own life and lifestyle modelling this to others	X	
	Godly Christian character and humility: a servant leader who recognises that others will look to them as an example of the Christian life, and so with God's help is seeking to bring their life into line with orthodox Christian teaching and practice.	X	
	Someone who will embrace the vision, values and core beliefs that Holy Trinity espouses.	X	
	A depth of knowledge of the Bible and confidence in core Christian doctrines and beliefs	X	
Personal	An ability to relate to children and families and a wide range of people, of different ages and backgrounds committed to investing in relationships and people as well as tasks and getting the job done.	X	
	An in-depth understanding of, passion and calling for, leading and developing children and families ministry through various means	X	
	Someone with perceptive self-awareness who can identify their strengths and gifts, and is aware of their weaknesses.	X	
	A collaborative team player, willing to work under authority and able to take direction,		
Knowledge	Someone who has an understanding of the theology and dynamics of planning and shaping work amongst children and families	X	

Area		Essential	Desirable
	Knowledge of a range of resources and methods available for engaging and inspiring children and families in their faith journey.	X	
Skills	A clear ability to plan and develop activities, session plans and events to meaningfully engage children and families in a deeper relationship with God	X	
	The ability to lead and build teams identifying and developing individual's gifts and delegate to others so that this ministry is not purely centred upon themselves	X	
	Someone with good time management, organisation, planning and self-motivation	X	
	An ability to think and plan strategically		X
	A good degree of competency in general IT skills and with the ability to devise online resources.	X	
Education and experience	Someone who can demonstrate a strong track record of leading and developing Christian ministry and outreach amongst children and families	X	
	Someone who has completed a relevant qualification, discipleship course or internship relevant to leading and developing children and families ministry – or equivalent experience (as judged by the shortlisting and interview panel)	X	

7 CONTRACTUAL INFORMATION

Job Title:	Children and Families Minister
Employer:	Holy Trinity Huddersfield Parochial Church Council (PCC)
Accountability:	The post holder is accountable to the Parochial Church Council (PCC), and the post holder will be expected to attend PCC meetings when required.
Main Base:	Holy Trinity Church, Trinity Street, Huddersfield, HD1 4DT.
Salary:	£20,000 - £23,000 depending on experience and/or qualifications
Hours:	37.5 hrs per week (working pattern to be agreed but will include Sunday mornings, Monday mornings, Tuesdays and major festivals) + other voluntary service as any other working members of the congregation.
Occupational requirement:	In accordance with the Equality Act 2010 there is a Genuine Occupational Requirement that the post holder is a Christian.
Contract duration:	Open ended
Start date:	This is flexible depending on the circumstances of the successful candidate but a start date early 2021 would be ideal.
Probationary Period:	Subject to a 3 month probationary period
Clearance required:	Enhanced DBS check:
Training and development:	There is a budget for continued professional development, and attendance at one major conference each year, in consultation with the Line Manager. All staff have regular appraisals.
Support:	As part of our commitment to care for and invest in our staff, we would help the appointee to find a spiritual director/mentor.

Holidays: 33 days p.a. including Statutory Bank Holidays

We also support up to 10 days per year (pro rata) additional paid leave for staff to undertake **unpaid** ministry where requested for other churches, church organisations nationally or internationally

Pension Provision: 5% employer contribution

8 APPLYING FOR THE POST

Applicants are asked to submit by email to mike@holytrinityhuddersfield.com a completed Children's and Families Minister Application Form available at:
www.holytrinityhuddersfield.com/childrenfamiliesminister/

*Attention is drawn to the person specification listed above and applicants should clearly identify how they meet the criteria in their written application.

We would be open to considering a job share between candidates.

Closing date for Applications: 20 November 2020

Interviews: Currently planned for **12 December 2020** (may be subject to change) in Huddersfield.

Informal enquiries are welcome and should be made to Mike Wilkins (Vicar) on 01484 513213 or by email to mike@holytrinityhuddersfield.com.