

**UNAUDITED REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

FOR

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

REGISTERED CHARITY NUMBER 1168350

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HOLY TRINITY PAROCHIAL CHURCH COUNCIL

REPORT OF THE TRUSTEES

The Parochial Church Council (“the PCC”) has pleasure in presenting its report together with the financial statements of the charity for the year ending 31 December 2020. Holy Trinity’s PCC is responsible, with the Vicar (Rev Mike Wilkins) for the whole mission of the church, and for its good governance.

Reference and administrative details

Charity number: 1168350

Principal address: Trinity Street
Huddersfield
HD1 4DT

There is access to the Church from Trinity Street and from Wentworth Street. The Church is part of the Diocese of Leeds. The office telephone number is 01484 513213 and the administration email address is office@holytrinityhuddersfield.com. Our website can be found at www.holytrinityhuddersfield.com.

PCC members

PCC members who have served at any time during 2020 until the date of this Annual Report are as follows:

Ex officio members from the November 2020 Annual Parochial Church Meeting (ACPM)

Vicar: Rev. M Wilkins (Chair)
Lay Reader: Mrs B Jepson-Playle
Ms S Wilkins
Churchwardens: Mr J Playle (Lay Vice-Chair)
Mr I Spencer

Ex Officio Members whose term of office expired at the November 2020 ACPM
Mr A Barber (Church Warden)

Existing Elected Members from the November 2020 ACPM

Mrs C Bentham (co-opted Treasurer)
Mr A Bland
Mrs H Handy
Ms F Hawksbee
Mr A Mosley
Ms K Julien (Deanery Synod Rep)
Ms K Mcguinn
Ms R Mosley (Deanery Synod Rep)
Ms N Seetaram
Mr S Pape (Deanery Synod Rep)
Mr P Triner (PCC Secretary)
Ms L Woodward

Elected PCC Members whose terms of office expired at the November 2020 ACPM

Mr A Webb
Ms J Rigg
Ms R Laurence (Resigned August 2020)

Structure, Governance and Management

Governing Document

Holy Trinity Parochial Church Council is a charity governed by the Parochial Church Council Powers Measure (1956) as amended, and Church Representation Rules that came into force on 2 January 1957. It registered as a charity with the Charity Commission on 21 July 2016.

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a registered charity. The method of appointment of PCC members is set out in the Church Representation Rules. At Holy Trinity, the

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

REPORT OF THE TRUSTEES continued

membership of the PCC consists of our stipendiary clergy, our two churchwardens, our lay readers, our Deanery Synod representatives and members elected by those members of the congregation who are on the electoral roll and who vote at the annual meeting.

Everyone who regularly attends our services is encouraged to register on the electoral roll and stand for election to the PCC. Our PCC members are responsible for making decisions by a majority on all matters of concern and importance to our church including deciding on how PCC funds are spent.

The full PCC met six times during the year with an average attendance of 82%. From March – December 2020 PCC meetings were held online via zoom due to Covid-19 restrictions in force at the time. Given its wide responsibilities, the PCC has a number of sub-committees each dealing with a particular aspect of parish life. These teams are all responsible to the PCC and report back to it regularly.

Deanery Synod

Deaneries are small geographical divisions of a Diocese, within which parishes are grouped under the care of an Area Dean. Each deanery is governed by a deanery synod. The deanery synod is a statutory body under the Synodical Government Measure 1969. Each deanery synod, one per deanery, consists, in the main, of the licensed and beneficed clergy of the deanery; the lay parochial representatives elected by the annual parochial church meetings of each parish in the deanery, and ex-officio (General and Diocesan Synod) members. Deanery Synods have a significant role in the synodical system. They are located between PCCs at parish level and the higher synodical levels of Area and Diocese. One of the most important objectives of the Synodical Government Measure 1969, was to strengthen church organisation at deanery level.

Holy Trinity is part of the Huddersfield Deanery which is made up of sixteen parishes. The synod has met three times over the past year. Three members of Holy Trinity Huddersfield PCC, together with our vicar, sit on the Deanery Synod. This provides the PCC with an important link to the wider structures of the Church.

Related Party

There are no PCC related parties' transactions to report,

Objectives and activities for the public benefit

Over the last 12 months, Holy Trinity has, despite restrictions imposed by the Covid-19 pandemic, continued to develop its ministry and mission, seeking to live out our purpose: *to make committed followers of Jesus and to share his transforming love.*

Holy Trinity is Christ's church. Our purpose is to glorify him in our worship, declare him in our mission and evangelism, deepen our relationship with him in our discipleship, and share his love with one another in our fellowship and pastoral care. We believe that a Christian community living a Jesus-centred life adds enormous value to society.

Our core values, centred on Jesus Christ and communicated in our 2015 vision document, are the means by which we seek to live out our day-to-day ministry and mission:

- Genuine Encounter: seeking and meeting with Jesus.
- Devoted Disciples: growing in the character of Jesus.
- Authentic Community: a loving and open church family with Jesus at the centre.
- Being Good News: sharing and declaring the love of Jesus.
- Church for All: everyone playing their part in the ministry of Jesus.

When considering the objectives of the charity, the PCC have considered the Charity Commission's guidance on public benefit, and in particular the supplementary guidance on charities for the advancement of religion.

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REPORT OF THE TRUSTEES continued

Achievements and performance

Vicar's (Chairperson) report

2020 was a unique year, and one which we at Holy Trinity will remember for many years to come. With the imposition of three national lockdowns and churches needing to close their doors, the fact that the church is not a building but a people has been truly experienced as a tangible reality. It has been a wonderful blessing, amidst the many challenges the year has brought, that many of us have been able to meet remotely to worship God and feed on his word together; that fellowship, prayer and encouragement has continued through Life Groups; and prayer and intercession has multiplied in our Engine Room gatherings and other prayer initiatives.

The COVID-19 pandemic has also been a means by which we have lived out our commitment at Holy Trinity to love Huddersfield. It has been really exciting and encouraging to see how as a church community we have sought to serve our parish, and how individuals and families are seeking to bless others and shine for Christ amongst their neighbours in their respective communities.

Recent feedback via our COVID-19 Reflections exercise has been helpful in hearing from our congregation how the past year has impacted them individually. Many of us have struggled at different times, but many of us have also seen our faith strengthened through adversity. As we begin to regather for meeting to worship in-person my hope is that, whilst some semblance of normality will return, God will also use our experiences of 2020 as a means to continue to deepen our trust in him, and that he will have used this time as a catalyst for the new thing that he wants to do in and through Holy Trinity.

Finally, thank you to all those who have served our church community so faithfully and adapted so effectively this year. We are blessed to have many leaders and teams – a huge thank you to them for serving and blessing us all. And to everyone who has served in hidden ways – praying, giving, encouraging, visiting, tidying, witnessing – your service has not gone unnoticed and has spurred others on, so thank you especially to you.

May God continue to use us and bless us as we continue to love God and love Huddersfield.

Worship and Attendance

In the early part of 2020 our Sunday worship continued to comprise our normal pattern of two distinct morning services, one at 9:00am (a traditional Anglican Communion service) and one at 10:45am (a more informal and contemporary service). Some members of the congregation move between these two services and fellowship between and after the services remained a positive element of our Sunday gatherings, an important factor in maintaining a sense of unity across the church. We continued to hold occasional joint services.

Due to the national Covid-19 lockdown our church building was closed for services from 23 March 2020 - September 5th 2020. The church was open for occasional covid-secure Private prayer, and Morning and Evening Prayer during this time as permitted by the changing Covid-19 regulations. Our church building was re-opened for one covid-secure (following national government and CoE guidance) Sunday Common Worship Holy Communion service each week from September 6th 2020. From March 2020 to date we produced a weekly online Sunday service of Morning Worship on our dedicated Holy Trinity Huddersfield YouTube channel. We also provided weekly Morning and Night Prayer on Facebook Live on our Facebook page.

Our average weekly attendance across both Sunday services up until closure of the building in March 2020 was 134 adults and 28 under 16s compared to 133 adults and 29 under 16s in 2019. Average attendance at our 9.00 am covid-secure Sunday communion service at church from September (when the church building was reopened) - December 2020 was 32. Viewing of our weekly online Sunday service of Morning Worship on YouTube increased from 153 when first launched in March 2020 to an average of 206 each week during December 2020.

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REPORT OF THE TRUSTEES

Continued

The church building was closed at Easter 2020 but the figures for viewing of our online service for Easter Sunday was 122. Bearing in mind that many of these individual views were likely to be by couple or families this probably represents an increase on attendance at the Easter Sunday service in church in 2019 which was 148. At Christmas 2020 we held a covid-secure service in our church building on Christmas Day led by the Bishop of Huddersfield (attended by 48). We also held a number of online Christmas services on our YouTube channel including a Family Christingle service (314 views) and a 'HT Christmas Gift' service (322 views). Even though most of our Christmas services were online this year the figures overall indicate a marked increase on the 349 people attending Christmas services in our church building in 2019 bearing in mind that many of these individual views were likely to be by couple or families.

Annual Parochial Church Meeting 2020

Normally our Annual church meeting (APCM), where new Church Wardens and members of the PCC are elected, occurs before the end of May each year. However, due to the covid-19 pandemic a Bishop's instrument allowed for existing PCCs to continue up until the end of November 2020 and for the meeting to be conducted virtually/online. Our APCM for 2020 was conducted online (via Zoom) on November 9th 2020 with 70 people present.

Electoral Roll

The parish electoral roll is a list of all those entitled to vote on elections related to a particular parish in the *Church of England*. Those entitled to have their names on this roll have to:

- *be 16 years of age or more **and**;*
- *either reside in the parish **OR** if not residing in the parish be regular worshippers (at least 6 months) in the church whose roll they wish to join.*

The roll is updated every year before the Annual Church Meeting. At the Annual Meeting in 2020 there were 179 people on the electoral roll, an increase of 26 on 2019. Our overall worshipping community at December 2020 (those registered on our database) was approximately 316 people - comprising 254 adults and 62 under 16s. 30 new adults were added to our database in 2020. We continue to be a 'gathered church' with 75% of those on the electoral roll living outside the parish. Most of our growth continues to be due to transfer from other churches, and Christians joining us as they have moved into the area, although 2020 saw 7 new adults join us who had not regularly attended another church. Whilst encouraging, our ongoing desire is to see the church grow even more through people encountering Christ for the first time, coming to faith and joining the church community.

Our age demographic is still more weighted to those of 50 years plus, but it has been encouraging to increasingly see all ages represented at Holy Trinity with significantly more families with young children. The female/male ratio of the church community is 63%/37%.

Baptisms, Confirmations, Weddings, and Funerals

Baptism and Confirmation continue to be important to us as a public mark of following Jesus Christ. Over the course of the year, due to the closure of our church building there have been no baptism or confirmation services. One wedding was held in 2020 under covid-secure conditions. One funeral took place, again under covid-secure conditions.

Review of the year

We recognise that the Christian church is the only organisation that exists primarily for the benefit of non-members. So we take mission seriously, aiming to use all our resources to maximise public benefit.

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REPORT OF THE TRUSTEES continued

Community

The clergy, ministry team and members of the congregation serve not just the people of Holy Trinity but also the wider community. Our church building is normally in use throughout the work by church and community groups so most days there is someone in the building and we welcome any who call who wish to come in for quiet, reflection, to pray or for historical interest. However, due to covid-19 pandemic and the restrictions on meeting, apart from services detailed above our church building has been closed for use with no regular groups meeting in the building. Although a significant number of our 'normal' activities have been put on hold we have attempted to find new and innovative ways to serve the congregation and our community through online activities where possible.

- **Life Groups.** In September 2018 we launched new small groups (*Life Groups*) following a general pattern of meeting two weeks on and one week off. Normally most meet in people's homes in the evenings during the week but we also have one group that meets in the day time at church. However, due the covid-19 pandemic most of our Life Groups met online during 2020. From September to December our Life Groups undertook the Bible Society 'Bible Course' via Zoom and this was extremely well received. We have 9 Life Groups and it has been encouraging to see an increased number of the congregation (145 people) now allocated to these groups (138 in 2019). More information about our Life Groups can be found at www.holytrinityhuddersfield.com/what-we-do/lifegroups/.
- **Pastoral care.** Our Pastoral care team has been expanded this year with two members of the team exploring licenced pastoral lay ministry training. The team have continued to support those who are sick, isolated, and housebound and those in care homes as far as has been possible during the pandemic mainly via telephone contact. During the pandemic we set up and advertised a 'Listening Ears' telephone service for any who may feel isolated though there was no take up of this service.
- **Men's Ministry.** Up until March 2020 our bi-monthly *Men's Breakfasts* representing all ages at Holy Trinity: from students to our more senior members continued and we had one Men's pop-up pub night. Towards the end of 2020 we held a number of online events including a Men's 'Table Talk' evening and we also started a bi-monthly Men's Saturday morning prayer meeting on Zoom.
- **Walking for Health group.** This is a weekly group (established in 2017, in partnership with our local GP Practice) for those in our community who are isolated, lonely or at risk of developing health issues. This group has continued to meet during 2020 when covid-19 regulations have allowed though for the majority of the year it has not been able to meet.
- **Children and Families Ministry.** Our regular work with children and families was largely put on hold in 2020 due to covid-19 restrictions but we did facilitate regular online kid's zooms, a zoom bake-along and an online YouTube family Christingle service (providing Christingle packs in advance) viewed 314 times. We also held a number of socially distanced and covid-secure families@4 events in our church building when regulations allowed. We have also provided links to online resources for parents to help them continue to nurture their children's faith at home and have tried to include a family/kid friendly element to our weekly online Sunday service. We are very conscious that our provision for children and families has been a struggle in the climate of the pandemic, particularly because our Children and Families Minister (CFM) left employment in March 2020. We are currently in the process of seeking to recruit a new full-time CFM though this has been delayed due to the pandemic.
- **Youth Ministry.** Our *HT Youth Club* continued to meet weekly during term-time until March 2020 with 8 – 15 young people attending regularly each Wednesday evening. Since the covid-19 pandemic in-person activities were put hold but various activities for youth continued online and our Youth Minister maintained regular contact with our youth and their parents.

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REPORT OF THE TRUSTEES

Continued

- **Student and Young Adults (SYAs) Ministry.** Our group have continued to meet (mainly online due to covid-19 restrictions) for regular bible studies and socials throughout the year. In 2020 PCC approved the involvement of Holy Trinity Huddersfield in the development of a Diocesan bid to the national CoE 'Strategic Development Fund' for considerable funding to further develop this area of our activities. If successful the funding would be used to employ specific staff to increase our outreach to and discipleship of SYAs including the launch of a SYA focused Sunday evening congregation. Once completed this bid will be submitted in March 2021.
- **Local support** for those who are needy and often marginalised. We continue to promote and support the Food Bank and other work at the *Welcome Centre* in Huddersfield both through financial donations and members of our congregation volunteering there on a regular basis. This year we have also supported the Huddersfield Street Kitchen which distributes meals to the homeless and marginalised in the town. We also continue to be a partner church for *Christians Against Poverty (Huddersfield)*, which offers debt counselling and a job club for the unemployed. This year we ran an online CAP Kickstart course and further courses are planned for early 2021.
- **Alpha course.** An online 'Alpha', seeker course for adults was run on Zoom during June/July 2020. This was well attended with a number of new people becoming regular members of the Church and being integrated into our Life Groups. We believe that helping people find faith in Jesus Christ is the greatest public benefit that we can provide as a church.
- **Hope Huddersfield.** We continue to be part of 'Hope Huddersfield' partnering with other churches in our town to offer the hope of Christ in word and action. Hope Huddersfield outreach events were put on hold in 2020 due to the pandemic but some initiatives are planned for 2021.

Local Community Outreach Initiatives

In 2018 we undertook a community audit of our parish to enable us to hear what our community felt were the key issues in the area and explore how we might play our part in further supporting and investing in our local community. This process was overseen by Futurekraft (www.futurekraft.org), a Bradford-based Christian organisation, with members of the Holy Trinity congregation heavily involved in gathering the data from local people and organisations. Taking all the data into account, the report concluded with the following areas of focus to further develop our engagement with our parish and community.

- Develop more church *and* detached activities for older and isolated people.
- Develop a wider range of activities or support for parents and their children.
- Develop new services aimed at supporting the vulnerable and marginalised in the community (e.g. homeless; drug/alcohol dependent)

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REPORT OF THE TRUSTEES

continued

The PCC formed a *Local Community Outreach Ministry Team* to take this work forward and in 2019 appointed Babs White (a long-standing member of the church) as volunteer Community Connections Coordinator. During 2019 our work related to community engagement, particularly in relation to older and isolated people and the vulnerable and marginalised grew significantly (reported in our 2019 TAR). Despite covid-19 restrictions on activities in 2020 there has continued to be significant activity in terms of our community engagement as follows:

- Up until March 2020 a team of volunteers from Holy Trinity continued to support the *Huddersfield Mission Winter Evening Café* for the homeless and marginalised in the Town Centre - feeding over 70 people each night. This activity was then put on hold due to covid-19 but it is our intention to re-engage with this work once it recommences.
- During 2020 we set up links with the Huddersfield Street Kitchen (HSK) who provide meals for the vulnerable and marginalised. Several of our church family provide food items or clothes and recently two DoE students have been referred by us and have started to provide food items as well. The church family participated in an initiative to provide 70 Christmas Gift Bags to users of the HSK.
- An online CAP (Christians Against Poverty) 'KickStart' course - 'Money Worries' was run by the church on Zoom in Autumn 2020. Links were made with 'Proper Job/ Works Better' who support unemployed people and we have agreed to provide further KickStart courses for them in 2021 as well as running further courses for the general Community.
- During the pandemic we set up and advertised a 'Listening Ears' telephone service for any who may feel isolated though there was no take up of this service. Links have also been made with other churches to help their volunteers to offload their concerns but again there has been no take up as yet.
- The weekly lunch and activity '*Connections Social Club*' for the elderly and isolated, in partnership with the Methodist Homes Association 'Live at Home' scheme, also continued until March 2020 when covid-19 restrictions meant it was no longer able to meet. Most of the volunteer helpers were from Holy Trinity and the group continued to grow in numbers attending. Our intention to re-start this group in 2021 once restrictions are lifted.
- Further '*HT Community Action Days*' to bless our local community were planned for 2020 but once again put on hold due to covid-19 restrictions. However, prayer walks to bless our local Community took place in August and at Christmas.
- A group of volunteers from the church were involved in Carol singing in local care homes for the elderly though this had to be at a distance due to Covid-19 restrictions.
- We continue to host a number of regular 12 week courses in our building run by staff from Askham Bryan College - 'The Prince's Trust Scheme' and 'Flex' personal development courses - which aim to increase confidence, motivation and skills and as a result enable people to move into employment, education, training, volunteering or apprenticeships. For most of 2020 these were on hold due to covid-19 restrictions but will recommence in 2021 once restrictions are lifted.
- We will also continue to host local residents and local ward partnership meetings in our church once covid-19 restrictions are lifted.
- A short film was made in 2020 for the Diocesan Parish Share Magazine to showcase our Community Outreach Activities.

People

The church is the Body of Christ, a community of people who bring their time, gifts and resources to His service. Holy Trinity is often referred to by visitors as a very welcoming church, and we trust that this reflects something of Christ's welcome and hospitality for all people.

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REPORT OF THE TRUSTEES

continued

We continue to be grateful for the many people in our church who offer their time, energy and gifts in quiet service for the benefit of the community. We are especially thankful for all who week in and week out serve on our different teams – without their offering the church would not be able to do what it does. The PCC would like to thank all those who have served in many different ways in both voluntary and employed roles over the past 12 months particularly in light of the challenges presented by the covid-19 pandemic.

Staff Team

In March 2020 our part-time employed Children and Families Minister (CFM) and Church Administrator resigned. We are most grateful for the years of service both these employees have provided over the years. Recruitment for replacement of these posts was delayed due to the covid-19 pandemic but will proceed once restrictions allow in 2021. PCC approved an increase in hours for these posts - CFM 20 hrs p.w. increased to 37.5 hrs p.w.; Administrator from 10 hrs p.w. to 25 hrs p.w. In part, the increase in hours for the administrative post were due to an external review of administration and operations commissioned by PCC and undertaken by John Truscott a recognised expert in church administration.

In 2019 we appointed a Ministry Assistant - a one-year fixed term post, to invest in a young emerging leader and for Holy Trinity to receive and benefit from their contribution to ministry in various aspects of our life together. The post-holder left in October 2020 and due to the covid-19 pandemic PCC decided to not appoint to this role for 2020/21. Our Musical Worship Minister, appointed in 2019, went on Maternity leave from September 2020. We look forward to welcoming her back to her post in 2021. Our part-time, employed, church cleaner left in December 2019 and we appointed a person to this role in early 2020 on increased hours.

Our staff team at December 2020 comprised the following.

Vicar
Youth Minister - employed
Children & Families Minister - employed (vacant)
Musical Worship Minister - employed
Church Administrator - employed (Vacant)
Finance Administrator - voluntary
Operations Manager - voluntary
Community Connections Coordinator - voluntary
2 x licensed Lay Ministers – voluntary

From July 2021 we will also have a curate in training.

Church Warden's report

Buildings

Holy Trinity Church is a notable building of historic interest in Huddersfield. Responsibility for overseeing building matters rests with the Church Wardens via the PCC Standing Committee - liaising with the Diocese regarding permissions for required works. Various ongoing maintenance tasks have been completed during the year to ensure the building is kept in a watertight and good condition. Notable works to the building during 2020 are as follows:

- Installation of self-locking security doors at the main entrance - opened by a pre-programmed code externally and a push-release button internally. This has enabled the main wooden doors to be open whilst the building is occupied but with added security.
- Replacement and re-fixing of the Tower louvres - blown in by a storm during the year. The majority of costs for this were borne by our insurers.
- Replacement of the 'Dragon tie' and additional securing of wooden stair access in the tower (as identified as a requirement in the Quinquennial inspection undertaken in 2019). These works were completed at the same time as the louvre replacement to save on scaffolding costs.

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REPORT OF THE TRUSTEES

Continued

- We also began to explore replacement of the existing heating system which is highly inefficient and gives rise to regular costly repairs. We employed [Edge Efficiency](#) to undertake a heating survey and design a heating performance specification to begin to consider the costs and schedule for replacement and improvement to the heating system. Further work on this will take place in 2021.
- Works to update and improve the AV system were also undertaken without any material changes to the building fabric.
- The toilets on the ground and first floor were also redecorated.
- PCC also authorised the redecoration of the walls and ceilings in the main worship area and this work will commence early 2021.

During 2020 significant work has continued to be undertaken in the churchyard by a team of church volunteers. The PCC also continued to contract a company to undertake regular maintenance and clean up works on a monthly basis – assisted by volunteers from the church and the positive results of this remain very visible. Work was also completed to numerous trees in the churchyard after relevant permissions were granted. In 2019 we saw an increased use of our building for hires for meetings, concerts, other events and community groups. Due to the covid-19 pandemic and the closure of the building in March 2020 these ceased. We hope that the community use of our buildings will continue to grow once covid-19 restrictions are fully lifted.

The Churchwardens have undertaken their annual check that all the items listed in the Terrier and Inventory are present and correct.

Safeguarding

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults). Bryony Goldspink continues as our Parish Safeguarding Officer ensuring that all relevant safeguarding policies and procedures are in place in line with statutory and legal requirements. In March 2019 the PCC approved the Safeguarding Action Plan to bring our current practices and documentation in line with the new requirements in the National Church Policies and Procedures. During 2020 PCC have received updates on progress on this action plan.

No safeguarding incidents have arisen during 2020.

Money

Holy Trinity Church is a non-profit-making charitable organisation, receiving an income in 2020 from all sources of £190,989 (2019: £181,331).

Some of this money was used to pay staff (responsible for leadership of various areas of church life), as well as fund all aspects of our life together.

Mission giving.

As part of our worship to God and to express our love and service to all a least 10% of our unrestricted income is given away to support various organisations and individuals, especially our formal long-term mission partners in Huddersfield and abroad, engaged in frontline work. The work of these partners is of great public benefit to the wider community, especially to the poor and marginalised. Our formal mission partners who we supported financially and in prayer in 2020 were:

- *Christians Against Poverty (CAP, Huddersfield branch)*
- *Christian African Relief Trust (CART)*
- *Church Mission Society (CMS)*
- *Iris International*
- *Tearfund*
- *Open Doors UK*
- *The Message Trust*
- *Hand to Mouth Puppets*

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REPORT OF THE TRUSTEES continued

We also supported the following organisations through one-off financial donations in 2020:

- *Hope Huddersfield,*
- *Welcome Centre Food Bank,*
- *Huddersfield University Christian Union*
- *Home for Good* - adoption and fostering organisation
- *Huddersfield Mission Winter Café*
- *Uniform Exchange - Kirklees*
- *Simeon & Hyndman Trust*
- *Universities and Colleges Christian Fellowship (UCCF)*

We support the Diocese of Leeds through our full payment of the Common Fund, which as well as our contribution to our stipendiary clergy (namely our vicar) supports the diocese in its wider mission in schools, and a breadth of communities, both rural and urban.

In 2017 we launched our **Above and Beyond** initiative. Through this we aim to raise £250,000 by 2021 with the purpose of:

- Investing in ministry, mission and evangelism.
- Addressing the most urgent and pressing needs related to maintaining our building.
- Making a significant contribution to local and overseas Christian initiatives.

By the end of 2020 we had raised £213,230 (including Gift Aid but excluding grants) through this initiative. The majority of this accrued through the generous and sacrificial giving of our church community, for which we are extremely thankful. We trust that through *Above and Beyond* our community impact will continue to develop in line with our vision and that our historic building will be secured for our town and for future generations.

Plans for the Future

Holy Trinity Huddersfield continues to plan for further growth, whilst recognising that ultimately this is God's work and acknowledging our dependence upon Him. We believe that we have a strategic and God-given vision and humbly, prayerfully and confidently seek for it to be furthered in 2020 and beyond.

Financial Review

This year our unrestricted Giving income (excluding Above & Beyond) saw a slight increase of 0.4% for the year. (2020 £92,654; 2019 £92,280)

- Free Will Offerings (FWO) increased by 5% to £89,920 (2019 £85,656).
- Plate income decreased by 58% to £2,734 (£6,624 in 2019) due to the church building being closed due to covid-19 during most of 2020 and an increase in the number of givers opting to give by bank transfer.

Unrestricted / Undesignated Donations & Gifts increased to £28,997 (2019 £16,892) including legacies of £27,586 (2019 £7,600) and Specified Gifts of £1,246 (2019 £2,414).

Overall we continue to receive a higher than average proportion of our income through Standing Orders using Gift Aid.

Actual FWO exceeded forecast by £4,264 (5%), and plate income decreased by £3,890 (58%).

Hire income decreased to £5,150 in 2020 due to the building being closed with covid-19 restrictions (£6,415 in 2019). Fees income decreased in 2020 to £944 (£3,299 in 2019).

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REPORT OF THE TRUSTEES continued

Our interest and dividends decreased to £683 in 2020 (£766 in 2019)

Our Restricted Income towards Youth and Mission in 2020 decreased by 3% to £12,122 (£12,468 in 2019).

Our Unrestricted Designated Income towards Above and Beyond in 2020 totalled £19,761 (£21,881 in 2019).

Our Unrestricted Expenditure is what we spend for the general costs of running the church. Because Holy Trinity is a tithing church, we allocate at least 10% of our unrestricted giving income received to Mission Giving abroad and at home, including our Mission Partners.

Our Parish Share (which includes the salary, pension and NHI costs of our vicar) stayed the same at £48,000 in 2020 (£48,000 in 2019)

Our unrestricted spending on Repairs and Maintenance not covered by A&B in 2020 increased to £6,852 (£3,445 in 2019).

Youth and Mission salaries increased to £34,938 (£32,914 in 2019).

Reserves policy

The PCC has established as a matter of policy that the aim of Holy Trinity is to have unrestricted reserves that represent 3 months unrestricted operating costs.

Trustee's responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the PCC on 04 May 2021 and signed on their behalf by



Rev. M Wilkins

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
HOLY TRINITY PAROCHIAL CHURCH COUNCIL**

I report to the trustees on my examination of the financial statements of the charity for the year ended 31 December 2020 which are set out on pages 15 to 23.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of your charity's accounts as carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the Directions given by the Charity Commission under section 145 (5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me reasonable cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a "true and fair view" which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to establish a proper understanding of the accounts to be reached.



Daniel Brownhill FCA FMAAT
ON BEHALF OF INTEGRA ADVISERS LLP
1 Westleigh Hall
Wakefield Road
Denby Dale
Huddersfield
HD8 8QJ

Dated: 04 May 2021

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

**STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 December 2020**

	Notes	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
		£	£	£	£
INCOMING RESOURCES					
Income and endowments from:					
Voluntary income	3	168,026	16,317	184,343	170,851
Income from investments	4	683	-	683	766
Church activities	5	6,094	-	6,094	9,714
Total incoming resources		174,803	16,317	191,120	181,331
RESOURCES EXPENDED					
Expenditure on:					
Church activities	6	120,089	37,653	157,742	166,621
Total resources expended		120,089	37,653	157,742	166,621
Other recognised gains					
Gains on investments					
Realised		-	-	-	-
Unrealised		1,268	-	1,268	2,906
Net income / (Expenditure) before transfers		55,982	(21,336)	34,646	17,616
Transfers between funds		(33,400)	33,400	-	-
Net movement in funds		22,582	12,064	34,646	17,616
Reconciliation of funds:					
Total funds brought forward		137,108	15,570	152,678	135,062
Total funds carried forward		159,690	27,634	187,324	152,678

All income and expenditure derive from continuing activities.

The statement of financial activities includes all gains and losses recognised during the year.

The notes on pages 15 to 23 form part of the financial statements

HOLY TRINITY PAROCHIAL CHURCH COUNCIL
REGISTERED COMPANY NUMBER 5205363

BALANCE SHEET
at 31 December 2020

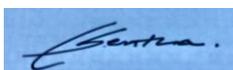
	Notes	Unrestricted Funds	Restricted Funds	Total 2020	Total 2019
		£	£	£	£
FIXED ASSETS					
Investments	8	19,709	-	19,709	18,441
CURRENT ASSETS					
Debtors	9	32,733	2,175	34,908	8,882
Cash at bank and in hand	10	120,267	27,653	147,920	147,183
Total current assets		153,000	29,828	182,828	156,065
CREDITORS Amounts					
Falling due within one year	11	(13,019)	(2,194)	(15,213)	(21,828)
NET CURRENT ASSETS		139,981	27,634	167,615	134,237
TOTAL ASSETS LESS TOTAL LIABILITIES		159,690	27,634	187,324	152,678
The funds of the charity:					
Unrestricted income funds	12	159,690	-	159,690	137,108
Restricted income funds	12	-	27,634	27,634	15,570
Total charity funds		159,690	27,634	187,324	152,678

Approved by the Parochial Church Council on 04 May 2021.

Mr J Playle – Church Warden



Ms C Bentham - Treasurer



The notes on pages 15 to 23 form part of these financial statements

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS

31 December 2020

1. ACCOUNTING POLICIES

Basis of preparation

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note to these accounts.

These accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102 issued on 16 July 2014 (as updated through Update Bulletin 1, published on 2 February 2016), and with the Charities Act 2011.

Going concern

The trustees have reviewed the financial position of the charity for a period covering the following 12 months and consider that it is appropriate to prepare the accounts on a going concern basis.

Incoming resources

Income arising is recognised in the accounts when the Church is notified of its entitlement and the amount receivable can be determined with reasonable accuracy.

Grants

Grants and donations are only included in the SoFA when the general income recognition criteria are met.

Tax reclaims on donations and gifts

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

Liability recognition

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Fixed assets

No financial value is attached in the Balance Sheet to any fixtures, fittings, Communion silver or other assets.

Fixed asset investments are valued initially at cost and subsequently their fair value (their market value) at the year end.

Debtors

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at the cash or other consideration expected to be received.

Basic financial instruments

The charity accounts for basic financial instruments in initial recognition as per paragraph 10.7 FRS 102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19 FRS 102 SORP.

Funds

Unrestricted funds

Unrestricted funds are those funds available to further the fund's charitable objectives at the discretion of the trustees.

Designated funds

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes.

Restricted funds

Restricted funds are funds which have been given for a particular purpose and project.

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
31 December 2020**

2. INCOME & EXPENDITURE

Included in the Statement of Financial Activities are all items of income and expenditure which total £34,646 surplus (2019: £17,616 surplus).

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
3. VOLUNTARY INCOME				
Freewill offerings	89,920	-	89,920	85,656
Tax recoverable	26,391	2,175	28,566	25,315
Plate	2,734	-	2,734	6,624
Donations	21,395	14,142	35,537	51,362
200 th Anniversary	-	-	-	1,894
Legacies	27,586	-	27,586	-
	<hr/>	<hr/>	<hr/>	<hr/>
	168,026	16,317	184,343	170,851
	<hr/>	<hr/>	<hr/>	<hr/>
4. INCOME FROM INVESTMENTS				
Bank interest	131	-	131	230
Investment income on shares	552	-	552	536
	<hr/>	<hr/>	<hr/>	<hr/>
	683	-	683	766
	<hr/>	<hr/>	<hr/>	<hr/>
5. INCOME FROM CHURCH ACTIVITIES				
Fees	944	-	944	3,299
Lettings	5,150	-	5,150	6,415
	<hr/>	<hr/>	<hr/>	<hr/>
	6,094	-	6,094	9,714
	<hr/>	<hr/>	<hr/>	<hr/>

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
31 December 2020**

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
6. EXPENDITURE ON CHURCH ACTIVITIES				
Mission giving	13,714	-	13,714	11,860
Parish share	48,000	-	48,000	48,000
Fees – Weddings, funerals and other	1,200	-	1,200	2,694
Light, heat and water	7,291	-	7,291	9,230
Insurance	6,658	-	6,658	6,523
Copyrights	945	-	945	659
Altar expenses	46	-	46	311
Repairs	24,231	-	24,231	8,966
Cleaning	786	-	786	494
Salaries	5,261	32,918	38,179	40,730
Payroll costs	-	-	-	169
Pension costs	63	2,020	2,083	1,994
Hospitality	398	-	398	1,777
Printing and stationery	2,348	223	2,571	5,457
Advertising/promo	649	850	1,499	1,019
Telephone	987	-	987	1,227
Independent examiner's fee	780	-	780	900
Bank charges	480	-	480	492
Sundries	121	-	121	128
Clergy: expenses of office	401	-	401	731
Travelling	-	103	103	343
Training	328	-	328	378
Office equipment	2,630	154	2,784	2,575
Barnabas grant	-	-	-	1,690
Outreach costs	863	-	863	1,599
Resources	710	1,285	1,995	2,390
200 th Anniversary	-	-	-	9,777
Gifts and donations	1,199	100	1,299	4,508
	<hr/>	<hr/>	<hr/>	<hr/>
	120,089	37,653	157,742	166,621
	<hr/>	<hr/>	<hr/>	<hr/>

7. Independent examiner's remuneration

The independent examiner's remuneration amount to an independent examination fee of £780 (2019 - £900) and payroll services of £Nil (2019 - £169).

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
31 December 2020**

8. INVESTMENTS			
Unlisted investments	2020	2019	
	£	£	
Market value at 1 January 2020	18,441	15,535	
Less: Disposals at opening book cost	-	-	
Add: Acquisitions at cost	-	-	
Net gain on revaluation at 31 December 2020	1,268	2,906	
	<hr/>	<hr/>	
Market value at 31 December 2020	19,709	18,441	
	<hr/>	<hr/>	
Investments comprise 962 shares in the CBF Church of England Investment Fund.			
9. DEBTORS			
	2020	2019	
	£	£	
Tax refund	28,556	6,940	
AOSI refund	1,194	-	
Copyright prepayment	413	359	
200 th Anniversary	-	-	
Printing and stationery	-	150	
Weekend away	3,381	1,362	
SMP refund	1,364	71	
	<hr/>	<hr/>	
	34,908	8,882	
	<hr/>	<hr/>	
10. CASH AT BANK			
Current accounts	117,014	116,408	
Deposit accounts	30,906	30,775	
	<hr/>	<hr/>	
	147,920	147,183	
	<hr/>	<hr/>	

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
31 December 2020**

11. CREDITORS – Amounts falling due within one year

	2020 £	2019 £
Overseas and home giving	2,194	7,617
Parish share	1,819	3,200
Other creditors	-	1,000
Independent examiner's fee	840	900
Lettings	4,000	-
Utilities accrual	909	400
2020 Weekend Away	3,506	1,606
Pension provision	308	556
Trade creditors	-	4,785
Expenses owing	516	1,026
Credit card	1,121	712
Wages	-	26
	15,213	21,828

12. FUNDS RECONCILIATION

Unrestricted funds

Included within unrestricted funds is the Above & Beyond fund which is a designated fund.

	Balance at 01.01.20 £	Transfer of funds £	Income £	Expenditure £	Balance at 31.12.20 £
Unrestricted	48,419	-	124,663	(105,467)	67,615
Above & Beyond	88,689	(33,400)	51,408	(14,622)	92,075
	137,108	(33,400)	176,071	(120,089)	159,690

Restricted funds

The income includes restricted funds as reported in the Statement of Financial Activities as follows:

	Balance at 01.01.20 £	Transfer of funds £	Income £	Expenditure £	Balance at 31.12.20 £
Youth & Mission	12,816	33,400	14,297	(37,553)	22,960
Barnabas	1,128	-	2,020	(100)	3,048
Audio Visual	1,626	-	-	-	1,626
	15,570	33,400	16,317	(37,653)	27,634

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

NOTES TO THE ACCOUNTS
31 December 2020

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted Funds £	Restricted Funds £	2020 Total £	2019 Total £
Fixed asset investments	19,709	-	19,709	18,441
Current assets	153,000	29,828	182,828	156,065
Current liabilities	(13,019)	(2,194)	(15,213)	(21,828)
	<hr/>	<hr/>	<hr/>	<hr/>
Net assets as at 31 December 2020	159,690	27,634	187,324	152,678
	<hr/>	<hr/>	<hr/>	<hr/>

14. TRANSACTIONS WITH TRUSTEES OR CONNECTED PERSONS

The only payments to PCC members made by the PCC and included in these financial statements comprise the reimbursement of duly authorised expenses incurred on the PCC's behalf.

The trustees of the charity have ultimate control of the charity.

15. CAPITAL COMMITMENTS

There are no outstanding capital commitments as at 31 December 2020.

16. STAFF COSTS

No employees received total employee benefits (excluding employer pension costs) of more than £60,000.

During the year the PCC employed an Administrator, a Children's and Families Minister, a Worship Minister, a Youth Minister, a Ministry Assistant and a cleaner on a part-time basis. The total salary costs were £38,179 (2019 - £40,730).

HOLY TRINITY PAROCHIAL CHURCH COUNCIL

**NOTES TO THE ACCOUNTS
31 December 2020**

17. DEFINED CONTRIBUTION PENSION SCHEME

The Church participates in the Pension Builder Scheme section of the Church Workers Pension Fund for lay staff. The scheme is administered by the Church of England Pensions Board, which holds the assets of the schemes separately from those of the Employer and the other participating employers.

The Church Workers Pension Fund has a section known as the Defined Benefits Scheme, a deferred annuity section known as Pension Builder Classic and a cash balance section known as Pension Builder 2014.

Pension Builder Classic provides a pension for members for payment from retirement, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Bonuses may also be declared depending upon the investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board at retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' Normal Pension Age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and that contributions are accounted for as if the Scheme were a defined contribution scheme. The pension costs are charged to the SoFA in the year contributions are payable (2020: £2,083, 2019: £1,994).

A valuation of the scheme is carried out once every three years. The most recent scheme valuation complete was carried out as at 31 December 2016. This revealed, on the ongoing assumptions used, a surplus of £1.8m. There is no requirement for deficit payments at the current time.

Pension Builder 2014 will be valued in relation to the lump sum payable to members at normal pension age. There are no annual pension benefits. Pension Builder 2014 commenced February 2014, a valuation as at 31 December 2017 revealed, on the ongoing assumptions used, a surplus of £0.8m.