



The Annual Church Meeting: Sunday 28th April, 10.45AM at church

WHAT IS THE ANNUAL MEETING?

The Annual Meeting (officially called the Annual Parochial Church Meeting: APCM) is the opportunity we have each year to look back and give thanks for what God has done at Holy Trinity over the previous 12 months, and to look forward with anticipation to the year ahead. It is a time to celebrate, to say thank you, to ask questions, and also to elect people to serve in different capacities in the life of the church. In terms of elections, only those who are registered on the electoral roll are able to vote.

If you were already on the electoral roll in 2023 you will continue on the Electoral Roll for 2024 and no further action is needed at this time. If you are not currently on the electoral roll you can enrol online via:

<https://holytrinityhuddersfield.churchsuite.com/events/ccbj5cfu>, or complete a paper form available in the Welcome Lounge at Church. *The closing date for sign up is 13th April 2024.*

Each year the PCC are required to produce a 'Trustee Annual Report' (TAR) which goes to the Charity Commission alongside our 2023 accounts. This report and an agenda for the meeting will be distributed via email at least one week in advance of the meeting. Printed copies will be made available to those who do not have online access.

WHAT IS THE PCC?

The Parochial Church Council (PCC) is the body in church responsible, under God and in co-operation with the Vicar, for some of the spiritual, missionary, legal and financial functions of the church. The Vicar works in consultation with the PCC who have a duty to support him and others involved in positions of ministerial leadership in prayer, by encouragement and in practical service. Ideally the PCC should reflect the demographics and views of a wide cross-section of our congregation so as to adequately represent the views of the laity (non-clergy).

Holy Trinity Huddersfield is also a registered charity, and therefore PCC members are also charity trustees and have a responsibility to ensure that we operate in a proper way in accordance with our objectives and Charity Commission guidance. Good governance is vital for the integrity of the church. *There are FOUR vacancies for election to PCC to serve for 3 years (from 2024-2027), ONE to serve for 2 years (2024 - 2026), and ONE to serve for 1 year (2024 -2025).*

PCC members are expected to be fully involved in the life of Holy Trinity. This includes:

- a commitment to serve and pray for the church (PCC members are encouraged to make attendance at the Engine Room prayer meeting, and any other prayer initiatives a priority as well as be a member of a Life Group);
- to attend PCC meetings approximately six times per year, plus an away-day;
- to be open to serve on a Ministry Team if needed.

WHAT IS THE DEANERY SYNOD?

Deaneries are small geographical divisions of the Diocese, within which parishes are grouped under the care of an Area Dean. Each deanery is governed by a Deanery Synod and is made up of clergy and laity. Deanery Synods are located between PCCs at parish level and the higher synodical levels of Area and Diocese. A Deanery Synod representative would need to commit to attend approximately four meetings per year. A Deanery Synod representative is also an *ex officio* member of the Holy Trinity PCC. *There is ONE vacancy for election to Deanery Synod for 2 years.*

Please pray about this, and if you feel called and would like to stand for PCC in either capacity you will need to:

- have been baptised and been on the electoral roll of Holy Trinity Huddersfield for at least 6 months;
- not be disqualified from being a charity trustee under the Charities Act (2011) and guidance (2018).

If you would like to stand for election to PCC, either as a PCC member or Deanery Synod Rep you will need to get two people (who are also on the electoral roll) to nominate and second you and then ask them to complete the nomination form available online at: <https://holytrinityhuddersfield.churchsuite.com/calendar/events/4686>, or complete a paper form available in the Welcome Lounge at Church or from the church office.

WHAT IS A CHURCHWARDEN?

The Churchwarden is the position of senior lay-leadership in the church, and thus they work very closely with the Vicar and other senior leaders. They serve on the PCC and the Vision Team and are the Bishop's representative in the parish. There are two churchwarden positions who can serve for up to 6 years.

The role is broad but encompasses that of an overseer, and has three chief components: oversight of the spiritual and pastoral life of the church; oversight of legal financial and practical aspects of church life; and with the Bishop and the congregation ensure the care of the clergy and their families. In addition, they hold responsibility for the church building and its contents.

A Person Specification for a Churchwarden:

- 1 Timothy 3 is essential reading.
- they will have a servant heart, and be prayerful, Godly and courageous.
- someone who is present, available and reliable.
- a proven leader and an example to others.
- a committed member of the church – this will involve regular (typically weekly) attendance for worship on Sundays, and will also mean they will need to participate in more meetings than most!
- in agreement with the vision and values of Holy Trinity.

Our current Churchwardens, Kate McGuinn and Iain Spencer are both willing to stand for election for a further year but others are also legally able to be nominated.

If you wish to be nominated as Church Warden you will need to:

- discuss this with the Vicar
- have been baptised and have your name on the electoral roll of Holy Trinity Huddersfield for at least 6 months.
- be over 21 years of age.
- not be disqualified from being a charity trustee under the Charities Act (2011) and guidance (2018)

If you would like to stand for election you will need to get two people (who are also on the electoral roll) to nominate and second you and then ask them to complete the nomination form available online at

<https://holytrinityhuddersfield.churchsuite.com/calendar/events/4686> – paper forms are also available in the Welcome Lounge at Church or from the church office.

Mike Wilkins - Vicar

A handwritten signature in black ink that reads "Mike". The signature is written in a cursive style with a long horizontal stroke underneath the name.